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REQUEST FOR QUALIFICATIONS (RFQ) SAFE STREETS FOR ALL (SS4A) ACTION PLAN CITY OF HUTCHINSON, KANSAS

The City is seeking qualified engineering and/or planning firms to assist in developing this Action Plan, including data analysis, community engagement, and identification of implementable safety improvements. The Safe Streets and Roads for All (SS4A) grant award has a project budget of approximately \$200,000.

Description: The City of Hutchinson has been awarded funding through the U.S. Department of Transportation (USDOT) SS4A grant program to develop a Safety Action Plan. The purpose of this plan is to identify transportation safety challenges, analyze crash trends, and develop a comprehensive strategy to eliminate roadway fatalities and significantly reduce serious injury crashes. The City is seeking qualified engineering and/or planning firms to assist in developing this Action Plan, including data analysis, community engagement, and identification of implementable safety improvements. The SS4A grant award has a project budget of approximately \$200,000. Hutchinson is a community with a wide range of transportation safety needs. *The scope described in this RFQ is intended to be conceptual and may be refined following consultant selection.* A scoping meeting between City staff and the selected consultant will be an important early step in defining study priorities, focus corridors or areas, and the final objectives of the Safety Action Plan. The resulting Safety Action Plan should align with USDOT SS4A guidance and incorporate the Safe System Approach, emphasizing safer roads, safer speeds, safer vehicles, safer road users, and post-crash care. The plan should provide a clear framework for implementing safety improvements and position the City of Hutchinson to pursue future SS4A Implementation Grants.

Conceptual Scope of Work: The selected consultant will assist the City of Hutchinson in developing a comprehensive Safety Action Plan consistent with USDOT SS4A program guidance. The scope as follows represents a preliminary framework and may be refined during the initial project scoping phase: Project Initiation and Scoping: Conduct kickoff meetings with City staff to confirm project goals, study limits, data availability, and schedule. Crash Data Analysis: Review and analyze available crash data to identify patterns, high-risk locations, and systemic safety issues. High-Injury Network Identification: Identify corridors and intersections that account for a disproportionate share of severe crashes. Systemic Safety Assessment: Evaluate roadway characteristics and risk factors across the network to identify locations where systemic countermeasures may be applied. Transportation System Evaluation: Assess multimodal infrastructure including sidewalks, crossings, bicycle facilities, transit access, and intersection design. Community Engagement: Facilitate stakeholder meetings, public workshops, surveys, and online engagement tools. Policy and Planning Review: Evaluate existing transportation plans, design standards, and policies. Safety Strategy Development: Identify evidence-based safety countermeasures consistent with the Safe System Approach. Project Identification and Prioritization: Develop and prioritize a list of recommended safety projects and

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programs, Planning-Level Cost Estimates: Prepare planning-level cost estimates for recommended improvements, Implementation Strategy: Develop a roadmap for implementing improvements and identifying potential funding opportunities, Performance Metrics: Establish measurable safety performance metrics and monitoring methods.

High-Injury Network and Systemic Safety Approach: The Safety Action Plan should incorporate both a High-Injury Network (HIN) analysis and a systemic safety approach. The HIN analysis will identify corridors and intersections that account for a disproportionate share of fatal and serious injury crashes. The systemic safety analysis will evaluate risk factors across the transportation network and identify locations where proven safety countermeasures may be implemented proactively.

Deliverables: Project Management Plan and detailed project schedule, Public Engagement Plan outlining outreach strategies and engagement activities, Crash Data Analysis and Safety Assessment Memorandum, High-Injury Network and systemic safety analysis documentation, Summary of existing plans, policies, and ordinances related to transportation safety, List of recommended safety strategies, policies, and infrastructure improvements, Prioritized project list with planning-level cost estimates, Implementation roadmap identifying potential funding opportunities, Draft Safety Action Plan document, Final Safety Action Plan document meeting SS4A program requirements.

Project Schedule:
 Draft Plan Completion Date: January 29, 2027
 Final Plan Completion Date: March 26, 2027

Requirements of Respondents: Firm Qualifications: Overview of the firm's expertise and experience with transportation safety planning, Project Team: Identification of the project manager and key team members, Project Approach: Description of the proposed methodology for developing the Safety Action Plan, Relevant Project Experience: Examples of similar safety planning or SS4A projects completed, Estimated Timeline: Anticipated timeframe for completing the study, Conflict of Interest Statement, Proposal Format: Maximum of fifteen (15) single-sided pages, Proposal Copies: One (1) electronic copy.

Evaluation Criteria: Project Approach and Understanding of SS4A Requirements – 30%, Relevant Experience with Safety Action Plans or Similar Studies – 30%, Qualifications and Availability of Project Team – 20%, Quality and Clarity of Proposal – 20%

Submission Information:
 Proposal Questions Deadline: June 12, 2026
 Proposal Submittal Deadline: June 19, 2026

Questions about this request for qualifications or to request the complete RFQ packet including attachments shall be sent to evan.patterson@hutchinsonks.gov.

Submissions should be sent to:

City of Hutchinson
 Evan Patterson, P.E.
 City Engineer
evan.patterson@hutchinsonks.gov
 1500 S Plum St
 Hutchinson, KS 67501

5.18.26

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